



Little Ed's Holiday Club - Parents Factsheet 2023-2024

Little Ed's nursery offers holiday club for all **current** Nursery and Reception children at St Edmunds. The summer clubs are not available to children leaving the school at the end of the Summer Term.

Timings & Staffing

- The daily sessions will run from 9am - 4pm, Monday-Friday.
- The holiday provision will be staffed by a minimum of two qualified staff who are also First aid trained.
- Normal Ratios will apply according to the ages of the children. (1:4 under 3 years and 1:8 over 3 years)
- The provision will be based within the nursery buildings, and we will have access to school grounds and facilities.
- We have a more relaxed approach to the holiday provision, with the emphasis on having lots of fun activities and adventures with the children, with no formal EYFS planning. Children do not have to wear uniform.

Food & Snacks

- Snacks and water will be provided by the nursery-please provide a water bottle.
- Children will be provided with a hot lunch each day.

Pricing & Booking

- The **charge** will be £45 per day, invoiced separately to fees.
- Spaces are limited to 12 per day.
- **Booking** is via the Parent Portal. We will inform parents when the portal is open for booking as we approach each holiday period.
- **Bookings close** 3 weeks prior to the start of each holiday period to allow us to provide the appropriate staffing requirements.
- **Cancellation Policy** - A cancellation period of 3 weeks is applicable to all bookings made. Cancellations made less than 3 weeks before the Club will be charged at the full rate. Refunds will only be issued in the event of a positive COVID case in the child.
- **Ad hoc bookings or bookings during the holidays** will be possible if numbers allow. These booking requests can be made directly with Karen Bailey on kb@saintedmunds.co.uk.
- **Swapping days** is possible if there is availability but cannot be guaranteed.
- **Late Collection Policy** – a charge of £5 per ¼ hour will be made for late collection of children. We do ask that parents arrive promptly to collect at 4pm.

Dates of Little Ed's Holiday Club:

Holiday Club Dates		Bookings Open	Bookings Close
February Half term 2024:			
Closed:	Monday 12 to Friday 16 February inclusive		
Easter Holidays 2024:			
		Monday 19 February	Monday 4 March
Open:	Monday 25 to Thursday 28 March Monday 8 to Friday 12 April		
Closed:	Friday 29 March to Friday 5 April inclusive Monday 15 to Wednesday 17 April inclusive		
May Half Term 2024:			
Closed:	Monday 27 to Friday 31 May inclusive		
Summer Holidays 2024:			
		Monday 3 June	Monday 17 June
Open:	Monday 8 to Friday 12 July Monday 15 to Friday 19 July Monday 22 to Thursday 26 July Monday 5 to Friday 9 August Monday 12 to Friday 16 August Monday 19 to Friday 23 August		
Closed:	Monday 29 July to Friday 2 August inclusive Monday 26 August to Wednesday 4 September inclusive		

Please note that nursery will also be closed on INSET days at the start of each term, according to the school calendar.

